**Private and Confidential**

[name]

[date]

Dear [name]

**Salary Statement of a Leading Practitioner (September 2022)**

In line with the School Teachers Pay and Conditions Document, I am writing to confirm the details of your salary from 1st September 2022.

**Value of Point from 1st September 2022:**  **£**current salary

Safeguarding Value: £

Date safeguarding ends: insert date

**Allowances**

SEN Value: £

TLR level 1, 2 or/and 3 Value: £

End date TLR3: insert date

**Payments**

Recruitment and Retention (R&R) Value: £

Review date R&R: insert date

Additional payment[[1]](#footnote-1) Value: £

Reason for additional payment: insert reason

**Total salary: £**

If you have any queries regarding this annual statement please contact \_\_\_\_\_\_\_\_\_\_\_\_

Yours sincerely

1. **Please see School Teachers Pay and Conditions Document 2022 paragraph 26.1 for further information** [↑](#footnote-ref-1)