

## Southampton MASH Strategic Group Terms of Reference

### Strategic Membership

Role	Organisation	Name	Role / Contact
Chair	Children's Social Care	Steph Murray Dept Director SCC.	
		Matt Jenkins Head of Safeguarding	
Strategic Group Members	Police	Francesca Cervera Karen McManus	Head of Safeguarding, MASH
	Health	Lisa Caig	Associate Designate Nurse for Safeguarding and Looked After Children
		Kelly Vernon	Designated Nurse for Safeguarding and Looked After Children
		Kim Weekes	Head of Safeguarding, Solent NHS Trust
	Education	Derek Wiles	Head of Education and Learning
		Dawn Slattery	Principal Educational Psychologist
		Alison Philpott	Cross Phase Advisor
	Early Years	Darrin Hunter	Early Years Manager
	IDVA	Karen Marsh	IDVA Service Manager
	Housing	Jamie Brenchley	Director of Housing
	No Limits		
	CGL Change grow Live	Dan Crook	
	Probation	Jacqui Markie	Head of Southampton, Eastleigh and New Forest Probation Delivery Unit
Adult Mental Health	Gary Spencer-Humphrey	Service Manager – Mental Health	
Safe City Partnership	Chris Brown	Head of Stronger Communities	
YPS/YJS	Tim Nelson Anna Harbridge	Head of Young Peoples Services Service Lead – Youth Justice Service	

### Terms of Reference

Operational Group	
Purpose	Southampton Children's Resource Service (CRS) is a single point of contact for children in need of additional support and/or protection. Within CRS is a partnership of professionals from a range of agencies including the police, health,

	<p>education, children's social care, housing, YOT, adult social care / substance misuse service. This team work together to share, consult and analyse information held on multiple client data systems to build a picture of a child's history, current circumstances, support systems, needs and risks so that proportionate and timely decisions are made about the best intervention and support to safeguard their welfare, meet their needs and improve their outcomes, ensuring those children receive the right service at the right time.</p> <p>The MASH Strategic Group provides a forum for operational oversight of CRS to ensure the partnership arrangements are effective, well understood and accessible to children and their families across the City.</p>
Decision making	At the CRS Strategic Group Meeting
Core Membership	<p>Police  Health  Education  Children Social Care  Housing  Adult Services  IDVA  No Limits / voluntary sector  YJS  Probation  Early Help  SEND?</p>
Chair	CRS Deputy Director / Head of Service
Chair Role	<ul style="list-style-type: none"> <li>- Chair the Strategic Meeting.</li> <li>- Prepare agendas and ensure Business support for the meeting.</li> <li>- Ensure up to date national and local developments are shared at the meeting.</li> <li>- Provide service level data, information/evidence of identified key operational delivery risks.</li> <li>- Encourage and promote a seamless partnership interface.</li> <li>- Enable partnership challenge and escalation.</li> <li>- Report strategic updates to the Southampton Safeguarding Children Partnership Manager.</li> </ul>
Remit	<ul style="list-style-type: none"> <li>- Promote and model a culture of effective multi agency collaboration across all colleagues working as part of the CRS. This includes collectively agreeing any expectations regarding office presence for their respective staff groups and any additional mechanisms in place to support this.</li> <li>- Collaboratively develop and maintain oversight and assurance of the CRS Business/Development Plan and work together to resolve any barriers to progress.</li> <li>- Provide oversight of the multi-agency performance information and the operation of the quality assurance programme.</li> <li>- Respond to and work to resolve any barriers to the effective operation of the Children's Resource Service.</li> <li>- Co-ordinate and collaborate in producing the MASH quarterly performance report for including identification of any issues to be</li> </ul>

	<p>raised to the SCC Executive Director for Children's Services for resolution. This report should include feedback from the work of the MASH Operational group.</p> <ul style="list-style-type: none"> <li>- Review and sign off the MASH multi agency operational risk register, identify and action any risks that require consideration by the SCC Executive Director for Children's Services.</li> <li>- Co-ordinate and collaborate in the production of an annual MASH Business/Development Plan</li> <li>- Ensure the Strategic provision is effectively monitoring that identifies continual improvement of the effectiveness of the service in achieving timely and proportionate decision making for children in need of help and protection.</li> </ul>
Information Sharing	An Information Sharing Agreement is in place, with agreement from all CRS partner agencies.
Frequency of meetings	Bi-Monthly rotation of MS Teams and in person. Alternate Friday / Thursday
Quoracy attendance and Agency Commitment	Each Agency rep needs to nominate a deputy. Statutory Partners need to attend to ensure the meeting is Quorate.
Agenda	<ul style="list-style-type: none"> <li>• Performance and Data update</li> <li>• Patterns and trends</li> <li>• Update from operational group Escalations and Good news stories.</li> <li>• Audits completed and Learning.</li> <li>• Operational barriers requiring strategic planning.</li> <li>• Updates from MASH partners inc. Staffing moves.</li> <li>• AOB</li> </ul>
Forward plan managed by	Chair in agreement with Strategic Members.