

PROVISION MAP FOR SEND MAINSTREAM CLUSTER FUNDING PILOT

This document needs to be completed if a school is requesting funding for either: -

- an individual pupil
- a group of pupils
- project based work.

Once the document is completed there is the option of either emailing a copy of the form to the completer or sending a copy directly to the Cluster Funding Pilot or both. Please note that due to GDPR, pupil's names will not be included in any email copies.

The form can be found at:- [Cluster funding - Costed provision map](#)

The summary below details how the form will be set out and the information needed.

The first screen details the privacy details and information about how data will be processed. The second screen details guidance on completion of the forms as set out below: -

A costed provision map intends to support the graduated approach by recording the special educational provision.

DO:

- Only record any provision which is beyond ordinarily available provision which is at a cost beyond the SEND notional budget. This is the provision you are considering funding from the Cluster model process
- Be explicit about the type of support that will be delivered and the skill that it might be targeting and note it in the comments section, this is particularly important where '1:1 support' or 'Adult support' is identified as the provision - stipulate what the adult is supporting with e.g. direct instruction or modelling of the task, support with emotional regulation etc
- Ensure provision reflects the advice given in reports from other professionals such as EPs, advisory teachers, SALT etc. and reference this in the 'comments' field, e.g. 'Forest School provision as recommended by Outreach'
- Include in the 'comments' field the impact of the provision e.g. 'This enables X to transition successfully from home to school with minimal distress' or 'Despite this support, X struggles to remain regulated and can get distressed leading to physical outbursts that require additional adult support to ensure the safety of X and those around them'

DON'T:

- Include teacher time for carrying out usual duties such as planning and preparing resources - all teachers are teachers of pupils with special educational needs - adapting lessons is part of the Teachers' Standards (5)
- Include clubs or groups that are open to all pupils such as lunchtime library sessions which are open to all pupils
- Include SENCO time e.g. attendance at TAC meetings, collating reports or paperwork, this is not part of costed provision as it is a statutory school role
- Include the key responsibilities carried out by the SENCO (as per The Special Educational Needs and Disability Code of Practice (2015) Section 6.90)
- Include training where other children are likely to benefit such as sensory needs training
- Include any provision which benefits all pupils with SEN and Disabilities, such as, administrative support time; professional development activities; budget allocation for general resources to support pupils and time allocated to the preparation of resources

REQUEST FOR FUNDING FOR AN INDIVIDUAL PUPIL

Cluster funding - Costed provision map

About the request

Type of cluster funding request*

- For one pupil
 For group of pupils
 Project based

Pupil's first name*

This field is required.

Pupil's last name*

This field is required.

Year group*

This field is required.

Type of school*

- Infant school
 Primary school
 Junior school
 Secondary school

Name of primary school*

The first section asks for information about the pupil and the school. All questions marked with a * indicate that they must be answered and you cannot progress through the form if any are incomplete.

Please complete a support or intervention section per pupil that is requesting funding.

Support or intervention 1

Type of support or intervention*

Record the type of intervention planned e.g. 'Lego Therapy'

Type of staff*

- Member of leadership
- Teacher
- Teaching assistant
- Unqualified teacher
- Other type of support staff

The average scale point of each of these roles has been used to calculate costs and includes oncosts.

If other type of support staff ticked e.g. therapist, the cost must be put in manually.

Number of staff for support or intervention*

Number of pupils in support or intervention*

Length of time of a session in hours*

Where 1 is one hour, 0.5 is 30 minutes, 0.25 is 15 minutes etc

Number of sessions per week*

Number of weeks sessions to be run*

Any comments about this support or intervention

Include in here any additional information about why/how the intervention will run or has been decided upon e.g. recommendation from E.P.

Cost per pupil for support or intervention (£)*

0

Add support or intervention

Total costs per pupil for support or intervention (£)*

0.00

Do you have equipment or other costs to add?*

Yes

No

This will give a calculation cost from the intervention details given above.

Click here to record any further interventions for the pupil.

Click here to record any further interventions for the pupil.

Additional resources and associated costs can be recorded here if the yes box is ticked. Once completed and resource costs will be added to the intervention costs already calculated giving a final total.

Cost of provisions

From your answers, the total cost of staffing would be: £434.40 and the total cost for the equipment is £0.00

Therefore, the total requested cost from the Cluster model process would be £434.40

Please tick the box if you wish to receive a copy of this cost provision by email

Please tick the box if you wish to send a copy of this cost provision to Southampton City Council Cluster

Either or both boxes can be ticked to have a copy emailed to the school or/and a copy sent to the SCC Cluster email. Due to GDPR, the completed form sent will not include any pupil names.

REQUEST FOR FUNDING FOR A GROUP OF PUPILS

Type of cluster funding request*

- For one pupil
- For group of pupils
- Project based

Number of pupils for funding*

Year group*

Type of school*

- Infant school
- Primary school
- Junior school
- Secondary school

Name of primary school*

Please follow the same process as an individual child detailed above however because it is a group request, the 'Add support or intervention' button must be pressed after the intervention for the first pupil in the group has been recorded.

Add support or intervention

The intervention details for the number of pupils in the group must be completed separately to enable a calculation for the group intervention.

Once the intervention details have been repeated for the number of pupils in the group, the total cost for all pupils will be calculated. The process will then continue as the details for an individual above giving the opportunity to include any costs for resources etc.

REQUEST FOR FUNDING FOR PROJECT BASED WORK

Cluster funding - Costed provision map

About the request

Type of cluster funding request*

- For one pupil
- For group of pupils
- Project based

Is the project for an individual school setting allocation or a collaborative settings allocation?*

- Individual school setting
- Collaborative setting

If completing as an individual setting: -

Name of school and Unique Reference Number (URN)*

If completing as a collaborative request: -

List the name of all school settings and their Unique Reference Number (URN) that are part of the collaborative settings allocation*

Name of lead school setting of the collaborative bid*

This will be where the funding will be allocated

If project funding is agreed for a collaborative bid, the funding will be allocated in one amount to the lead school. Arrangements can be made between schools in the collaboration about how any funding needed for schools within the project can be transferred.

Aim of the project*

0/1175

Record the overall aims of the project. There is a limit of 250 words.

Outline of project*

Give details of how the project will run including areas such as whether it is use of a specific resource, training or a particular trial of an intervention (limit of 250 words).

Intended impact and monitoring arrangements*

0/1175

Detail what impact is expected from the project and how any impact will be monitored and evaluated (limit of 250 words).

How could this project support other settings in the cluster group?*

This could include areas such as sharing of research findings, visits to the setting, sharing of resources/training (limit of 250 words).

Cost of provisions

Total costing of project (£)*

Any other relevant information to the project

An opportunity to share any further detail about the project that would enhance the information already provided.

0/1175

Please tick the box if you wish to receive a copy of this cost provision by email

Please tick the box if you wish to send a copy of this cost provision to Southampton City Council Cluster